

# Honors in Science, Technology and International Affairs (STIA) 2019-2020 Program Information Packet

## 1. Program Overview and Student Eligibility

Honors research in STIA can be a rewarding experience for students who wish to delve deeply into a specific subject and are willing to make the corresponding investment of time and effort. Thesis research typically takes up the summer between the junior and senior years and continues throughout the senior year.

Students majoring in STIA are encouraged to participate in the STIA honors program if they are in a position to meet the requirements for eligibility based on GPA during the junior year. Participation in the thesis program can lead to honors in the major only if students also meet the GPA cutoffs by graduation: a **3.67** grade point average in courses taken to satisfy their STIA requirements, and a **3.5** grade point average overall. Honors in the major does not necessarily constitute honors for the BSFS degree, which depends upon grades in *all* courses.

STIA seniors earn honors by carrying out original research on a question of their own selection and design, under the guidance of a faculty mentor. There are two options for written format of the honors research, either: 1) a traditional thesis, typically 25,000 words in length (including footnotes and bibliography); *or* 2) an academic journal article of publishable quality (length will vary with journal guidelines but usually around 10,000). Students whose thesis findings are sufficiently novel and important are encouraged to present them at professional meetings or to publish them in professional journals. There are also many opportunities to present your research during student research symposia on campus.

During both semesters of the senior year, honors candidates enroll in STIA 498 (fall) and STIA 499 (spring). During the fall, the honors seminar, run by the STIA honors program coordinator, will meet weekly to gain skills in research methodology, to present interim reports on work-in-progress, and to exchange experiences. During the spring, the seminar does not meet formally, but research and writing is to continue under the supervision of the student's faculty mentor and under the general oversight of the honors program coordinator.

Honors research culminates in an oral defense, in which all STIA honors students present their final research results to STIA community (including students, faculty, staff and invited friends and family). The oral presentations are scheduled in mid to late April 2019. Honors in the major are awarded at the Tropaia ceremony during graduation week. Student transcripts will include the notation, "Honors in the Major."

## **2. The Application Process**

The application process to become a candidate for honors starts early in the spring of the junior year (though interested students are encouraged to meet with the Honors Program Coordinator during the fall of the junior year). An information session will be held at the start of the spring semester reviewing the requirements for the program as well as funding opportunities for summer research. By early February of the student's junior year, the applicant files a letter of intent with the STIA Director setting forth an initial research plan (see below for dates and deadlines for this year). This letter typically is about 600 words in length. It should be sufficient to demonstrate that the student has a topic clearly in mind, has the agreement of a faculty mentor (see below for guidelines), and has formulated a original topic that demonstrates the student's knowledge of the topic, the beginnings of developing an appropriate research methodology, and the feasibility of the project to be complete in the time available.

If the letter and the faculty mentor are approved, the student then prepares a formal proposal of approximately 2500 words which includes an introduction to the topic, a brief literature review with an indication of how the topic fits into the literature and in what way it constitutes an original contribution, and a more detailed research plan and timetable. This is due prior to spring break. If the research methodology is to include interviews, the student will be required to attend an IRB training session, and the student will need to prepare a separate application for IRB approval by early April. Students with projects requiring research expenses or travel costs should also initiate funding applications from any relevant sources available around the University as soon as possible.

The formal proposal is reviewed by the STIA Executive Council, which includes the STIA core faculty and the STIA Curricular Dean. The student is formally admitted to honors candidacy when the STIA Executive Council is satisfied that the proposed project would, if properly pursued, lead to a thesis worthy of honors within the time available. Notification of acceptance will be on a rolling basis, as students may need to revise and resubmit their proposals in response to comments from the STIA Executive Council, but no later than mid-April. After approval and sign-off of the proposal from the student's mentor and the STIA Honors Program Coordinator, the student can then submit an IRB application for approval.

STIA majors who are planning to go abroad for the spring of their junior year, and who plan to be candidates for honors in the STIA major, are responsible for familiarizing themselves during the fall of their junior year with the timetable for applications for honors. Specifically, such students should choose a mentor during the fall term of the junior year, and should begin discussion with her or him regarding the selection of a topic and the preparation of a research proposal. The rest of the process can be managed online while the student is abroad, but it is the responsibility of the student to stay in close contact with the STIA Honors Coordinator and make sure all deadlines are met while studying abroad.

### **3. The Role of the Mentor**

#### ***Mentor Selection***

The honors candidate should select a thesis mentor in conversation with the STIA honors program coordinator and the STIA program director. The mentor in most cases should have research expertise in a field related to the topic selected by the student. It is strongly recommended that students work with a STIA core faculty member or with a full-time member of the Georgetown faculty. In special cases only will a part-time or adjunct faculty member be approved to mentor a student thesis. This is due to the fact that serving as a mentor is a substantial time commitment, and adjunct or part-time faculty may not be able to take this on. Students who wish with an adjunct faculty member who provides particular expertise in the thesis area will also need to find a secondary mentor from the Georgetown core faculty. Students are advised to start identifying potential mentors as early as possible in the application process, so that mentors can be involved in giving feedback on topic selection and proposal writing. All mentors will be accepted to sign the STIA honors program acknowledgement form in order to familiarize them with the requirements of the program and confirm their participation.

#### ***The Role of the Mentor***

Being a mentor is a time consuming but rewarding job. During spring 2019 mentors should meet regularly with their mentees as they design their projects and plan their summer research schedule. During fall 2019, regular meetings should be held at least monthly to ensure students are making good progress. Perhaps the most important period for a mentor to be involved is during the writing process, which takes place throughout the year. During this time mentors should have regularly scheduled meetings with the students. Weekly meetings are strongly recommended in the fall and spring.

The completion of the honors thesis will be overseen and evaluated by a committee of faculty members: the mentor, the STIA honors program coordinator, and a third reader relevant to the field. Students can suggest a third reader to the honors program coordinator, who might be a Georgetown professor, or a practitioner from a relevant government agency, think tank, NGO or development institution doing work relevant to your project (perhaps somewhere you have interned or worked, or someone you interviewed for your thesis project). If a third reader is not suggested, the honors program coordinator will select one for you.

The final version of your thesis will be handed in to all members of this committee at the end of the academic year (see deadlines below), and will count for 100 percent of your grade for both the fall and spring semester (STIA 498 and 499).

#### 4. Key Deadlines for Spring 2019 and Spring 2020

##### Spring 2019: Deadlines for Prospective Candidates Applying to the STIA Honors Program

<i>Application Process</i>	<i>Deadline</i>
Info session: STIA Honors Program <ul style="list-style-type: none"> <li>• program overview</li> <li>• deadlines</li> <li>• how to find a mentor</li> <li>• how to secure research or travel funding</li> </ul>	Will be scheduled in January 2019 (students who miss session <i>must</i> arrange to meet individually with STIA Honors Program Coordinator). Students going abroad in spring should arrange a meeting in fall 2017 or a virtual meeting/call in early spring.
Letter of intent (~600 words) due to the STIA Honors Program Coordinator, including identification of a faculty mentor who has agreed to advise the thesis project.	February 1, 2019
Response from STIA Honors Program Coordinator (approval to submit a full proposal; revise and resubmit; or not accepted)	February 15, 2019
Formal proposal (~2,500 words) due to STIA Honors Program Coordinator, STIA Director, and Faculty Mentor, along with stia research travel grant applications. (See formatting guidelines attached.)	March 31, 2019
All students with projects that entail contact with human subjects (interviews, surveys, etc.) must attend a mandatory Human Subjects and IRB proposal training	TBD April
Prospective honors students should submit applications for grants to cover research and travel expenses (refer to list of university resources)	Deadlines will vary by funding source
Notification of acceptance into the honors candidacy. Changes to proposal may be required.	Rolling basis; No later than April 15, 2019
IRB Applications due via the ERIC System. Mentor and STIA Honors Coordinator must approve IRB application in advance of submission.	April 30, 2019
STIA Honors students must submit a copy of proposal along with signed STIA honors program acknowledgement form (signed by both student, mentor and STIA Honors Program Coordinator) see Appendix 6	April 30, 2019
STIA funding decisions made for research and travel support	Rolling basis

## Spring 2019: Deadlines for Graduating Seniors

*All deliverables are due both to the mentor and to the STIA Honors Program Coordinator*

<b>Date</b>	<b>Product Due</b>
December 7, 2019	Signed workplan due for spring semester (signed by student and mentor)
January – May, 2020	Students must meet weekly or every other week with mentors
	Students and mentors will agree on a schedule for submitting drafts (see worksheet in appendix 6)
Friday, April 17, 2020	PENULTIMATE DRAFT DUE TO MENTOR and 2 copies to Prof. Mendenhall for review by thesis committee (please submit an electronic copy by email and 2 hard copies to Prof. Mendenhall)
Mid-late April (Date TBD)	PRESENTATION and DEFENSE of honors thesis Mentors, friends and family welcome
May 1, 2020	Final revisions in response to comments from your committee are due. Please submit one electronic copy (Word AND pdf) to Professor Mendenhall, and one copy to your mentor (electronic or hard copy as requested).

### Important Contact Information:

Professor Emily Mendenhall  
STIA Honors Program Coordinator  
(2019-2020)  
ICC 513  
Em1061@georgetown.edu  
Tel: 202-687-1950

Mini Murphy  
STIA Curricular Dean  
ICC 301 Q  
[murphymi@georgetown.edu](mailto:murphymi@georgetown.edu)  
Tel: 202-687-5963

Obdulio C. Moronta  
STIA Administrative Coordinator  
ICC 513B  
[om111@georgetown.edu](mailto:om111@georgetown.edu)  
Tel: 202-687-2248

### Attachments:

- Appendix 1: STIA honors program letter of intent format
- Appendix 2: STIA honors program – full proposal format
- Appendix 3: IRB Application Guidelines
- Appendix 4: Funding Resources for Student Research
- Appendix 5: STIA Funding Application
- Appendix 6: STIA Honors Program: Acknowledgement form
- Appendix 7: Workplan for Completion
- Appendix 8: Thesis release permission form

**Appendix 1: STIA honors program letter of intent format**  
**Length: ~600 words (2-4 pages double spaced)**

Student Name  
Email  
Contact Information  
Date

**Proposed Thesis Title:**

**Mentor:**

- 1) Please provide a description of your thesis topic. Be sure to give a clear research question (in the form of a question), and plan for answering it. Detail how you will use the summer to conduct any needed fieldwork. Explain where and how you will collect your data, including whether you will engage with human subjects (e.g. interviews, surveys, participant observation). Also explain the selection of your mentor, including your past relationship (classes taken, etc.) and how they are qualified to advise you for this project. Consider this a shorter version of your full proposal (see full proposal guidelines for more details on following page).
- 2) Your mentor must send an email directly to the STIA Honors Program Coordinator stating that they support your proposal and are willing to work with you over the next year as your mentor.

**Appendix 2: STIA honors program – full proposal format**  
**Length: ~2500 words (10-12 pages double spaced)**

**Student Name**

**Email**

**Faculty Advisor: Name**

**Date**

**Project Title**

**1. Introduction to the topic and motivation for the research**

- Give context for your research question(s): why is this an important area to study?
- Provide references to the peer-reviewed scientific literature and if appropriate, policy documents.

**2. Research question**

- What do you want to find out?
- What specific questions or hypotheses will you test in order to answer the overall question (be explicit about what these are)?
- What is the state of scientific knowledge in this area, and how will your research question advance that knowledge?
- How does your question build upon or use existing theory?

**3. Approach** (includes methods, e.g. field experiments, economic surveys, meta-analysis of existing data, that you will employ to test the hypotheses laid out in section 2)

- What will you do to answer the overall research question?
- What data will you collect? Where will you do the research?
- What equipment or technical resources will you need?
- How long will the research take?
- How will you analyze and interpret your data?

*[Note we will be looking to see that your project is not only focused, but feasible to be completed as a 1-year thesis.]*

**4. Anticipated Results**

- What do you predict that the results of your experiments, surveys, etc. will yield in terms of data? Why?

**5. Significance of the project (to the scientific community and society)**

- Why are you excited about the proposed research, and why should the reader be as well?
- How does the proposed research relate to what has already been done in this area?

**5. References** (full list of literature cited in the proposal)

## Appendix 3: IRB Application Guidelines

On behalf of Georgetown University, the Institutional Review Board's (IRB) major role is to safeguard the rights and welfare of all human subjects who participate in research projects conducted by Georgetown. In compliance with **Federal law** and **institutional policy**, all research projects involving human subjects or human material must be reviewed and approved by the IRB. All social and behavioral research projects conducted by the faculty, the staff and students of the University are subject to the Policies and Procedures of the Institutional Review Board. The Georgetown University IRB has the authority to **disapprove**, **modify**, or **approve** protocols based upon consideration of human subject protection. It also requires progress reports from the investigators at least annually and oversees the conduct of the study.

### What is research with human subjects?

- **Research** means a systematic investigation designed to develop or contribute to generalizable knowledge.
  - Includes research development, testing & evaluation.
- **Human subject** means a living individual about whom an investigator (whether professional or student) conducting research obtains:

**There are three types of review, and which one you select depends on the nature of the data you are collecting** through intervention or interaction with the individual, or the nature of the private information.

1. **Exemption**
  - [By definition, no greater than minimal risk]
  - Falls into 1 of 6 categories
2. **Expedited Review**
  - No greater than minimal risk; and
  - Falls into 1 of 7 categories.
3. **Full Board Review**
  - Greater than minimal risk; and/or
  - Doesn't fall into 1 of the expedited review categories

Your IRB application will contain the following information:

- How/where/when you will **recruit participants** (including exactly how you will **contact** and/or **approach** potential participants, and, if applicable, from whom you get **contact info**)
- How/where/when you will conduct the **informed consent process**
- How/where/when your **study procedures** will take place
  - If **interviews**, how/where/when they will be conducted
  - If **surveys**, how/where/when distributed, and how/where/when returned
- How/where **study data** will be **recorded** and **stored**, and who will have **access** to it
  - Also, whether it will be **destroyed** and, if so, when/how

**Once you have a proposal that involves human subjects developed, please go to the [ERIC website](#) to register and begin your application. Have your mentor and the STIA Honors Program Director approve your draft application prior to online submission.**

## Appendix 4: Funding Resources for Student Research

See also <http://gofar.georgetown.edu/research/opportunities>

### 1. [Environment Initiative Undergraduate Summer Fellowship](#)

*Award amount:* \$5,000 stipend

*Application deadline:* Usually mid-March

The Environment Initiative Summer Fellowship award provides summer funding to undergraduate students with an interest in academic work in areas of the environment. Please visit the [website](#) for information on eligibility and application materials.

### 2. [Social Innovation and Public Service Fund \(SIPS\) Summer Scholarship](#)

*Award amount:* varies

*Application deadline:* TBA

Funding for summer research experience related to public service, social innovation, education, volunteerism, development, or the environment.

### 3. [BSFS' Deans Improving the Human Condition Grant](#)

*Award amount:* varies

*Application deadline:* Usually mid-March

The BSFS Deans' Office is offering grants of up to \$3,000 each to student whose unpaid summer internship or research assistantship serves to improve the human condition. To apply for one of these grants, please send an e-mail addressed to Dean Pirrotti at [bsfsdeans@georgetown.edu](mailto:bsfsdeans@georgetown.edu) with the subject: "*Improving the Human Condition Grant application.*" The email should contain an explanation (<1000 words) of your specific summer plans and how your internship or assistantship will help improve the human condition. Please include an explanation of how your summer experience relates to your academic work within your major at SFS. If you have not yet declared a major, you may discuss your academic interests in more general terms. **Eligible participants must be rising sophomores, juniors, or seniors.**

### 4. [Kalorama Summer Fellowship](#) administered by the Georgetown Undergraduate Research Opportunities Program

*Award amount:* varies, up to \$5000

*Application deadline:* Usually early April

The summer GUROP Fellowships accord students a funded, full-time experience in order to pursue a research topic in a more sustained manner, allowing inquiry with greater depth over more time. A summer GUROP fellowship is meant to be a closely mentored, full-time, intensive research experience. The expectation is a *weekly* time commitment of *at least 30-40 hours* extending over eight to ten weeks. The actual time spent might be much more depending on the field of research and the specific project. This summer fellowship program is available only to undergraduate students at Georgetown University. Please use the Kalorama Fellowship [online application](#).

### 5. [Davis Foundation's 100 Projects for Peace. Georgetown Center for Social Justice](#)

*Award amount:* \$10,000

*Application deadline:* Usually late-November

Davis 100 Projects for Peace is an initiative for undergraduate students at Georgetown (a Davis United World College Scholars Program partner school) to design their own grassroots projects – anywhere in the world – which promote peace and address the root causes of conflict among parties. We encourage undergraduate applicants to use their creativity to design projects and employ innovative techniques for engaging participants in ways that focus on conflict transformation, reconciliation, building understanding and breaking down barriers which cause conflict, and finding solutions for resolving conflict and sustaining peace. One project from GU will be selected for funding of \$10,000. Applications are accepted from individual undergraduate students or from pairs or small groups of students. Seniors may apply. Applications are available via [CSJ's HoyaLink webpage](#) accessible via NetID.

## **6. The Lisa J. Raines Fellowship**

*Award amount: \$5000*

*Application deadline: Usually mid-March.*

The Lisa J. Raines and AAP Summer Research Fellowship is an extraordinary opportunity for Georgetown sophomores and juniors wishing to conduct independent summer research. Each recipient of a Raines or AAP will receive a total of \$5000 for the summer—\$2500 at the beginning of the summer and the other \$2500 once the project is completed. The experience is invaluable—from creating the project, drafting the timeline, sustaining independent work, writing up the research and eventually presenting the findings. The skills gained through securing and completing a summer research grant are immeasurably helpful for a strong undergraduate record, future graduate school admissions and study, and post-graduate fellowships. Complete your [online application registration](#) and email your completed application packet to [gofar@georgetown.edu](mailto:gofar@georgetown.edu).

## **7. Andretta Fellowship.**

*Award amount: \$5000*

*Application deadline: Usually mid-November.*

The fellowship is awarded annually to a Georgetown University junior who seeks to spend the summer before senior year exploring an aspect of the world through an academic research project. The applicant must find a faculty sponsor who is willing both to critique and recommend the project prior to the application's filing and to review and approve the project upon its completion. In addition, the research project must:

- have clearly defined goals and objectives;
- serve to advance social justice and be conducted in an empathic manner;
- engage local cultures and peoples;
- incorporate an outdoor activity as part of the journey; and
- be conducted with the intention of publication.

The scholarship recipient will receive \$5,000 for travel, lodging, meals or sustenance. The award is given in two allotments: \$3,000 at the beginning of the summer and another \$2,000 upon the successful completion of the project. To meet that objective, this year's recipient must: commit at least eight weeks to conduct the research during the summer; submit a five-page summary report outlining his/her work and conclusions by September 1st; submit a copy of the final report to the faculty sponsor and to the Executive Director of the the Center for Social Justice no later than October 1st, and present his/her project to the Georgetown community in a CSJ-sponsored

forum during the fall semester. [Click here to access the application on CSJ's Hoyalink webpage.](#)

### **8. Figge Fellows**

The John and Pat Figge Undergraduate Student Research Fellowships was launched in 2009-2010. The interdisciplinary, inter-faith fellowships give undergraduates an opportunity to "reflect on the human problems of today" on topics of their choice. The fellowship reflects the Ignatian values of being contemplative in action and fostering inter-religious understanding and cura personalis. For more information, contact [Matthew Gladden](#) or visit their [website](#).

*The STIA Honors Program Coordinator, STIA Director, and your mentor may also be able to point you towards useful funding resources.*

**Appendix 5: STIA Funding Application**

**STIA SFS HONORS RESEARCH GRANT APPLICATION**

*Available to STIA Honors Candidates only.*

**I. APPLICANT INFORMATION**

Name: \_\_\_\_\_

GU ID Number: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**II. RESEARCH DESCRIPTION**

Operational Title: \_\_\_\_\_

\_\_\_\_\_

Date(s) of Research: \_\_\_\_\_

Location of Research: \_\_\_\_\_

Research activities: \_\_\_\_\_

**III. REQUIRED ATTACHMENTS**

( ) Copy of research proposal

( ) Itemized budget estimate of costs and timeline for research funds (acceptable items may include travel for fieldwork, interviews, or conference attendance; books/data sources; etc.)

Return this form with all the attachments to: **Obdulio Moronta, STIA Office, 513-B ICC.**  
([om111@georgetown.edu](mailto:om111@georgetown.edu)). Office phone: 202-687-2248.

**Budgetary Note:** All agreements for goods and/or services supplied by external entities must be reviewed by [Procurement & Payment](#). If there is a service component that you wish to pay for please check with the STIA office administrator in advance prior to seeking or paying for the service. A contract may be required with the company/individual prior to start of the service. The purchase of certain goods may also possibly require a contract. Please check with the STIA administrator prior to seeking and paying for a good or service. If you pay for a service or good and do not check with the STIA administrator, you ***WILL NOT*** be reimbursed for any expenses.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Appendix 6: STIA Honors Program Acknowledgement Form

*Due to STIA Honors Program Coordinator by April 30, 2029*

I, \_\_\_\_\_, wish to enter the STIA honors program, to complete the research project currently titled: \_\_\_\_\_.

I understand that this is a substantial effort, requiring a full year of preparation, research and writing. I have fully reviewed the STIA honors program information packet, and fully understand the requirements of the program. I certify that I am currently in good academic standing and have a GPA that makes be eligible to enter the program. I acknowledge that even if I successfully complete a thesis project, I may not receive honors in the major unless I also meet the GPA cutoffs by graduation: a **3.67** grade point average in courses taken to satisfy their STIA requirements, and a **3.5** grade point average overall. I acknowledge that honors in the major does not necessarily constitute honors for the BSFS degree, which depends upon grades in *all* courses. I understand that I must enroll in STIA 410 during the fall semester, which meets on a regular basis once a week, and STIA 499 during the spring semester, during which I will meet either weekly or biweekly with my mentor, and monthly with the STIA honors program coordinator. Should I decide to withdraw from the program for any reason, I will notify the STIA Honors Program Coordinator and the STIA Curricular Dean immediately.

Signature: \_\_\_\_\_ Student Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

I, \_\_\_\_\_, agree to mentor \_\_\_\_\_, a candidate in the STIA honors program. I have fully reviewed the STIA honors program information packet, and fully understand the requirements of the program. I understand the time commitment involved in advising a year-long independent research project, and am in a position to take on this position. I will meet with my mentee during the spring of his/her junior year to help prepare the research proposal and IRB application if human subjects research is involved, and keep in contact with my student during the summer months while research is being conducted and give feedback as needed. During the fall semester, I will meet at least on a monthly basis with my mentee to check in on his/her research status and progress. During the spring semester, I will meet at least every other week with my mentee to check in on his/her research status and progress. Throughout the year will give timely feedback on drafts. I understand it is my responsibility to submit a final grade for the thesis project to the STIA Honors Program Coordinator in May before the grade submission deadlines for seniors set by the School of Foreign Service, and to attend the student's oral defense in April if at all possible. Should I not be able to complete my duties as a mentor, I will notify the STIA Honors Program Coordinator immediately.

Signature: \_\_\_\_\_ Mentor Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Signed by:

\_\_\_\_\_  
STIA Honors Lead, Emily Mendenhall

\_\_\_\_\_  
STIA Curricular Dean, Mini Murphy

**Appendix 7: Current Honors Students: Spring Workplan for Thesis Completion**

**MENTOR/MENTEE AGREEMENT  
Due to Professor Mendenhall by December 7, 2019**

Student Name: \_\_\_\_\_

Mentor Name: \_\_\_\_\_

We agree to meet weekly/biweekly (circle on) at on \_\_\_\_\_ at \_\_\_\_\_ AM/PM to discuss the thesis project and progress to date. We have jointly agreed to the workplan below for submission of

<b>Deliverable</b>	<b>Date Due to Mentor</b> (copy to Prof. Mendenhall & Prof. Giordano)
Thesis section:	Date:
Thesis section:	Date:
Thesis section:	Date:
FIRST DRAFT DUE, along with your suggestion for a third reader for your thesis	Date:
Mentor's comments due back to student	Date:
SECOND DRAFT DUE	Date:
Mentor's comments due back to student	Date:
PENULTIMATE DRAFT DUE TO MENTOR and Profs. Mendenhall and Giordano for review by thesis committee	Friday, April 17, 2020
PRESENTATION and DEFENSE of honors thesis Mentors, friends and family welcome	Mid-late April (Date TBD)
Final revisions in response to comments from your committee are due. Please submit one final, formatted electronic copy to Honors Program Coordinator, and one copy to your mentor (electronic or hard copy as preferred).	May 1, 2020

Notes:

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Mentor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Appendix 8: Electronic Thesis Release Form**



**ELECTRONIC THESIS & DISSERTATION RELEASE FORM**

Student name: \_\_\_\_\_

Student ID: \_\_\_\_\_ Degree (*please circle*): BA BS MA MS MALS MPP DLS PHD

Major: \_\_\_\_\_

TITLE: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I hereby grant to Georgetown University and its agents the non-exclusive, worldwide right to reproduce, distribute, display and transmit my thesis or dissertation in such tangible and electronic formats as may be in existence now or developed in the future. I retain all ownership rights to the copyright of the thesis or dissertation, including the right to use it in whole or in part in future works.

I agree to allow the Georgetown University Library system to serve as the institutional repository of my thesis or dissertation and to make it available to the Georgetown University community through GEORGE.

I hereby certify that I have obtained and attached written permission statements from the owner(s) of each third party copyrighted material to be included in my thesis or dissertation, allowing distribution as specified below. I also certify that the version I have submitted is the same version that was approved by my advisory committee.

Student signature \_\_\_\_\_ Date \_\_\_\_\_

**PLEASE RETURN A HARD COPY OF THIS FORM TO:  
GRADUATE SCHOOL OF ARTS & SCIENCES, 207 CAR BARN,  
BY THE THESIS SUBMISSION DEADLINE.**